



FY23 Memorandum of Understanding (MOU) for SNAP-Ed

This Memorandum of Understanding (MOU) confirms the arrangements for services, activities and/or incentives (“*Programs*”) to be provided by Ohio State University Extension (“OSU Extension”) to Buckeye Local Schools – Kingsville Elementary (*Agency*). This MOU confirms that the Agency will work cooperatively with OSU Extension to provide the Services listed on the attached Exhibit A (*Services*).

OSU Extension will offer Programs to youth (*Audience*) of the Agency that are tailored to the needs of the Audience and that encourage the Audience to invest in their personal overall well-being as well as that of the neighborhood/multi-family community, and/or environment.

The SNAP-Ed educational materials used for these lessons are the property of The Ohio State University. The Agency may reprint the handouts as needed to share with other clientele.

These Services will begin on a mutually agreed upon date and continue to be offered until OSU Extension and/or the Agency choose to terminate the relationship. A schedule for future activities will be established that is mutually agreeable to OSU Extension and the Agency.

OSU Extension agrees that:

1. The Programs offered will be optional but must be available to the Audience within the Agency.
2. Programs will be provided at no personal cost to the Audience.
3. The Exhibit A attached to this MOU lists the services that will be offered to the Audience by OSU Extension. A brief description of the services and where the services are/will be offered (on-site/off-site) is also provided.
4. OSU Extension will provide the text, photos, etc. to assist with promotional efforts made by the Agency.



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Agency agrees that:

1. Agency will be responsible for timely promotion of the Programs to its students/clients/residents.
2. Agency will provide an appropriate space and timely access to that space for the agreed upon OSU Extension activities.
3. Agency will follow safety protocol as needed.
4. If appropriate and approved, Agency will provide access to virtual programming.
5. Whether face-to-face or virtual, Agency will have a staff person in the class session when working with vulnerable populations such as youth and/or when safety protocol or programming requires this need.
6. Audience meets the minimum requirements to receive SNAP-Ed programs.
(Please fill-in **ONLY ONE** of the below qualifications)

_____ % of the Audience receives SNAP Benefits

OR

51.70 % of the Audience has incomes <185% of the federal poverty guidelines

OR

_____ SNAP-Ed Guidance qualified location (food banks, food pantries, soup kitchens, public housing, SNAP/TANF job readiness program sites, SFSP sites, day cares center that are CACFP qualified, and WIC)

Both parties agree:

1. They are flexible and can adjust the schedule and Services as needed by mutual agreement in writing or emails.
2. A party will give 24-hour notice to the other if it is necessary to cancel/postpone scheduled Services.
3. Planned programming is dependent upon receipt of SNAP-Ed funding for the proposed Services.
4. Local Contact information for each party is:

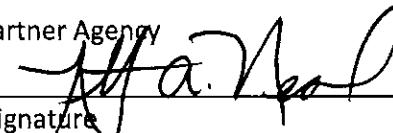
SNAP-Ed PA/PC: Name, title, address, phone, email Kelly Kanicki SNAP-Ed Program Assistant OSU Extension Ashtabula County 39 Wall Street Jefferson, OH 44047 440-576-9008 kanicki.2@osu.edu	Partner Agency: Name, title, address, phone, email Dr. Timothy Neal Principal Kingsville Elementary School 5875 Rt. 193 Kingsville, OH 44048 440-224-0271
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Signatures:

Ohio State University Extension

 Name: Pat Bebo MS, RDN or
 Ana Claudia Zubieta, PhD
 Community Nutrition/SNAP-Ed Administration

Partner Agency

 3/22/2022
 Signature Date

FY23 Exhibit A SNAP-Ed Nutrition Education Program

Please fill in information as appropriate:

OSUE County Office:		Ashtabula County		
Partner Agency:		Buckeye Local Schools Kingsville Elementary		
	Delivery Site Name	Delivery Site Contact Person, Address, Email, & Phone Number	Number of series to be taught at this delivery site	Number of lessons in series
1.	Kingsville Elementary	Laura Buckius 5875 Rt. 193, Kingsville, OH 44048 l.buckius@buckeyeschools.info	18	6

(If delivery site classrooms have series with varying numbers of lessons, please put the delivery site classrooms on separate lines both here on the Exhibit A and on the POW.)

Description of services SNAP-Ed will provide:

- Direct Education Cooking Matters

Intervention Name (Target audience): Numbers in parentheses are the codes to use on the POW

- Adult and Youth Combined (1) Cooking Matters (4) Other, please specify (7)
 Adult (2) Teen (5) _____
 CYP Social Marketing (3) X Youth (6)

Frequency of the lessons in the series:	<input type="checkbox"/> More than once a week <input checked="" type="checkbox"/> Weekly <input type="checkbox"/> Bi-weekly <input type="checkbox"/> Other (specify) _____
Approximate attendance at each lesson:	25

(Only for special circumstances after discussion with RPS)

Number of single sessions:	
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SNAP-Ed FY23 Ohio Youth & Teen Programs AGENCY-PROVIDED DEMOGRAPHICS

DIRECTIONS: Ask the agency contact person to provide the following demographic information for SNAP-Ed Youth and Teen programs that you will be teaching to audiences associated with this agency. If working with a school, you can use the ODE school data file to obtain this information.

Please note: the “demographic information” provided by the agency should reflect the demographics across the ENTIRE agency, not within each classroom or group of participants. (For example, if your agency is a Head Start location with 6 classrooms, the demographic information should reflect the entire population of that facility, not 6 different sets of demographics for each classroom.)

AGENCY NAME: ___Buckeye Local Schools – Kingsville Elementary_____

AGENCY CONTACT PERSON: ___Dr. Timothy Neal, Principal

DEMOGRAPHICS PERCENTAGES FOR PARTICIPANTS:

GENDER		RACE		ETHNICITY	
Percent Female	48.3%	Percent Black	0.5%	Percent Hispanic	7.1%
Percent Male	51.7%	Percent American Indian	0%	Percent Non-Hispanic	92.9%
Total Gender	100%	Percent White	87.7%	Total Ethnicity	100%
		Percent Asian	.3%		
		Percent Other Race	11.5%		
		Total Race	100%		

Totals must add up to 100%. Please report Hispanic/Latino percentages under Ethnicity.



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HUMAN ECOLOGY

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